

Full-time Design Educator

Description:

The Center for Architecture is seeking a full-time Design Educator to join the Education Department staff to teach, develop and support the Center's K-12 architecture and design education programs. These programs include youth, family and school workshops at the Center for Architecture in Greenwich Village and customized multi-session residency programs in schools and community sites throughout the city. Our programs use hands-on, project-based design activities to enrich classroom studies and build students' understanding and appreciation of the built environment.

Responsibilities:

- Teach and support the Center's two-hour [Student Day](#) workshops for visiting K-12 school classes. In addition to teaching the programs currently on offer, the Design Educator will be responsible for developing new programs about the Center's rotating exhibitions. Additional responsibilities include preparation and maintenance of program materials, program documentation and evaluation, and assisting with program administration;
- Teach and assist with other K-12 school programs including in-school [Learning By Design:NY](#) residencies, after-school programs, and Professional Development workshops for teachers;
- Teach and assist with [Summer and Vacation programs](#) when school programs are not in session;
- Evaluate, refine and develop Center-based K-12 programs;
- Assist with annual *Building Connections* exhibition of K-12 student work in collaboration with Director of Education and CFA Exhibitions staff;
- Attend networking and community events on CFA's behalf;
- Assist with Education program administration, documentation and publicity.

Qualifications:

This position requires an energetic and organized individual who is passionate about teaching design to diverse youth audiences and committed to supporting and expanding the Center for Architecture's built environment education programs. CFA is a small staff where collaboration, flexibility and teamwork are essential. The right candidate will have:

- Bachelor's or master's degree in architecture, design, engineering and/or arts education;
- At least 2 years' experience leading hands-on art/design projects with K-12 youth groups in a school, museum or community setting;
- Excellent classroom management skills and interest in teaching diverse populations with varying learning abilities;
- Familiarity with NY State Blueprint for Teaching and Learning in the Arts, STEM and Common Core State Standards
- Strong interest in CFA's mission
- Ability to take initiative and work both independently and collaboratively
- Excellent interpersonal and verbal/written communication skills
- Strong attention to detail, thorough and accurate work habits

Salary and Benefits: Salary Range \$40,000-\$45,000; commensurate with experience. All full-time employees of AIA New York and the Center for Architecture receive, after a 90-day evaluation period, a comprehensive benefits package that includes employer-paid medical, dental, and life insurance. Full-time employees also receive 15 days paid vacation and 10 sick days per year. Employees with 1 year of service are eligible for a 401(k) plan that includes a 3% employer contribution.

Application Instructions: Qualified candidates should submit their resumé along with a thoughtful cover letter to info@aiany.org. Your cover letter should be within the body of the email, and your resumé should be attached as a PDF. Please put the job title and your last name in the subject line of the email.

Applicants that do not follow these instructions will not be considered. No phone calls, please.